

## Dear Applicant,

It is our good pleasure to inform you that your Resume has been selected online for our Company direct recruitments. Company has short-listed 12 candidates list for 7 Posts in PPC Department, as well as Company offered you to join as Assistant Manager. You are selected according to your resume in which Project you have worked on according to that you have been selected in our Company. The Company is recruiting the candidates for new plant in PUNE.

Your Appointment Process will held at Company HR - office — on 18th OCTOBER - 2010. You will be pleased to know that Company has advise you in the selection panel that your Application can be progressed to final stage. You will come to Company HR office. Your offer letter with Air Ticket will be send to you by courier before date of interview. The Company can be offering you as salary with benefits for this post Rs. 40,000/- to 2,80,000/- P.M. + HRA + D.A + Conveyance and other Company benefits. The designation and Job Location will be fixing by Company HRD at time of final process. You have to come with all photo-copies of your qualification documents.

Regarding your coming surety to company on time. You have to deposit an initial security amount in favor of Company HRD for the sum of Rs. 4,250/- This is refundable interview security against your interview management by HRD. Company will pay all the expenditure to you at the time of face-to-face meeting with you in Company. The Job profile and salary offered by Company will be mention in your call latter. Your call letter and Air Ticket will dispatch very shortly after receiving your confirmation of security deposited in BANK. We wish you the best of luck for the subsequent and remaining stage.

The Company will provide you hotel facilitates and local conveyance when you come here for interview. One extra person is allowing with female candidate. The selected candidate have to submit the interview security by Cash through any home city branch of <a href="District Mercantile Bank">District Mercantile Bank</a> into the Company HR authorized authority <a href="MR.HUKUM CHAND - A/C No. - 2006516786">MR.HUKUM CHAND - A/C No. - 2006516786</a>. The last date of security deposited in bank is <a href="07/10/2010">07/10/2010 - Thursday</a>. Kindly give the information by email after submitted the security amount in bank. The short-listed candidate's personnel communication to company, will not be accepted before the given interview schedule. The selected candidate can give any information directly to Company HRD, through Company direct by email.

Regards

Mr. G.P. Verma

(Senio,r Manager – HRD)

<u>HITACHI INDIA LIMITED</u>

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